

# Seller Information Sheet

Dear Property Owner,

Thank you for choosing North American Title as your title insurance and closing agent. We appreciate your business.

Listed below is some information regarding the sale of your home that will help us expedite the processing of your transaction. If you have any questions or concerns while filling out this form or any time during the process, please call your local branch or business consultant.

▶ **Seller #1**

Name: \_\_\_\_\_ SS# (last 4 digits): \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

▶ **Seller #2**

Name: \_\_\_\_\_ SS# (last 4 digits): \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

▶ **Forwarding address after closing:** \_\_\_\_\_

▶ **Is this your primary residence / homestead property for tax purposes:** Yes: \_\_\_\_\_ No: \_\_\_\_\_

▶ **Owner's title policy:**

\_\_\_\_\_ The Owner's Policy of Title Insurance is attached.  
 \_\_\_\_\_ I do not have the Owner's Policy of Title Insurance

▶ **Existing mortgage(s) including any Home Equity Loans even if they have a zero balance.**

1st Bank/Mortgage Company: \_\_\_\_\_  
 Loan number: \_\_\_\_\_ Phone: \_\_\_\_\_

2nd Bank/Mortgage Company: \_\_\_\_\_  
 Loan number: \_\_\_\_\_ Phone: \_\_\_\_\_

▶ **Homeowner's association or condominium association: Include additional association, if any.**

Name of association: \_\_\_\_\_ Account #: \_\_\_\_\_  
 Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

▶ **Homeowner's association or condominium association: Include additional association, if any.**

Name of management company: \_\_\_\_\_ Account #: \_\_\_\_\_  
 Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

▶ **Miscellaneous information**

\_\_\_\_\_ Property held in a trust – we will need the information from the first page of the trust.  
 \_\_\_\_\_ There has been a death of an owner since taking title – *please attach a copy of the death certificate (an original death certificate may be needed for recording.)*

▶ **I / we authorized North American Title Company to obtain information regarding the above items on my/our behalf.**

Seller #1: \_\_\_\_\_ Seller #2: \_\_\_\_\_  
 Date: \_\_\_\_\_ Date: \_\_\_\_\_